



**Board of Directors
Regular Meeting**

Monday April 8, 2019 6:30 pm.

Madras Aquatic Center
1195 SE Kemper Way
Madras, Oregon 97741

I. CALL TO ORDER

II. ROLL CALL

Chair Lewis; Vice Chair Tippett; Secretary Williams; Director Rabi; Director Webb

III. ADJUSTMENTS TO THE AGENDA

Chair Lewis

IV. AUDIENCE PARTICIPATION

Speakers are limited to five minutes, excluding questions from the Board

V. FINANCIAL REPORT

- A. YTD Budget vs Actual
- B. Cash on Hand
- C. County Loans- April 24 (Operating)
- D. Budget Committee Status Report
- F. Draft 2019-20 Budget Status Report

VI. UNFINISHED BUSINESS

- A. Update On Organizational Structure
- B. Bathroom Remodel Project
- C. School District Facility Requests
- D. Concessions/Merchandise
- E. Phone Stipend Policy
- F. Kids Club

VII. NEW BUSINESS

- A. Coverage At the Pool/New Instructors/Programs
- B. Membership Survey
- C. Maximize Revenues at the Pool: Facility event rentals/Pool usage times
- D. Mac Bash: Status

VIII. WRITTEN COMMUNICATIONS

IX. REMARKS FROM THE DIRECTOR

- A. Director's Report
 - i. Recreation Report
 - ii. Aquatics Report
 - iii. Maintenance Report

X. REMARKS FROM THE CHAIR

XI. ADJOURNMENT

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the board to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The public will not be permitted to attend the executive sessions; provided, however, representatives of the news media and designated staff will be allowed to attend the executive sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive sessions, except to state the general subject of the executive sessions as previously announced. No decision will be made in the executive sessions. The regular meeting is open to the public and interested citizens are invited to attend.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling Michelle (541-475-4253) from 8:00 am. to 5:00 pm., Monday through Friday, to arrange this service.



MAC Recreation District

1195 SE Kemper Way, Madras, OR 97741

541.475.4253 • www.macaquatic.com

Madras Aquatic Center Recreation District

Board of Directors Meeting

April 8, 2019

Board Members Present:

Jinnell Lewis, Greg Tippett via phone, Greg Williams, Steve Webb, Martti Rahi

Staff Present:

Jim Weyermann, Michelle Camphouse

Visitors:

Gregg & Kathryn Markwardt, Caren Pilkington

I. CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 6:38 p.m.

II. ROLL CALL

Chair Lewis, Vice Chair Tippett via phone, Secretary Williams, Director Webb, Director Rahi

III. ADJUSTMENTS TO THE AGENDA

- A. A motion was made by Director Webb and seconded by Director Rahi to approved agenda.
- B. Motion passed unanimously.

IV. CONSENT CALENDAR

- A. Correct March 11, 2019 board minutes - Director Williams should be Secretary Williams and Secretary Rahi should be Director Rahi. Page 1 comple should be complex.

- B. Approval of March 11, 2019 Regular Board Meeting Minutes.
 - i. A motion was made by Director Rahi and seconded by Vice Chair Tippett to approve the minutes with noted corrections.
 - ii. The motion passed 4-0.

V. FINANCIAL REPORT

- A. YTD Budget vs Actual - Presented by ED Weyermann.
- B. Cash on Hand - Presented by ED Weyermann.
- C. County Loans - Presented by ED Weyermann.
- D. Budget Committee Status Report - Presented by ED Weyermann.

VI. UNFINISHED BUSINESS

- A. Update on Organizational Structure - currently working on job descriptions.
- B. Bathroom Remodel Project - Project will be posted on bidding website this week.
- C. School District Facility Requests - Great meeting with schools and booking out of water sports at school gyms.
- D. Concessions/Merchandise - Get space for a food truck vendor during summer rec swims. We would then get a percentage of the sales. Add merchandise displays for lobby and purchase higher quality goods.
- E. Phone Stipend Policy - Format as a policy and not a resolution.
- F. Kids Club - Summer swimming \$3/per child and we will underwrite a donation for the remaining amount of approx. \$2,700.

VII. NEW BUSINESS

- A. Coverage at the Pool/New Instructors/Programs - Gregg will manage aquatics again.
- B. Membership Survey - Surveys will be going out asking for input.
- C. Maximize Revenue at Pool - Need to increase facility rentals and increase pool usage.
- D. MAC DASH - Angela Harris will continue to run for one more year.

VIII. WRITTEN COMMUNICATIONS

- A. E-mail from Candy Canga read aloud.

IX. REMARKS FROM THE DIRECTOR

- A. Flag football numbers strong.
- B. Executed coaching contract with Sara Nelson.

X. REMARKS FROM THE CHAIR

None

XII. ADJOURN

A. The regular meeting of the Board of Directors was adjourned at 7:34 p.m.

Jinnell Lewis, Board Chair

Date

Greg Tippett, Vice Chair

Date