



**Board of Directors  
Regular Meeting**

**Wednesday September 12, 2018 6:30 p.m.**

**Madras Aquatic Center  
1195 SE Kemper Way  
Madras, Oregon 97741**

---

**I. CALL TO ORDER**

**II. ROLL CALL**

*Chair Lewis; Vice Chair Tippett; Director Layton; Director Rabi; Director Webb*

**III. ADJUSTMENTS TO THE AGENDA & ~~CONSENT~~**

*Executive Director Barth or Chair Lewis*

**IV. AUDIENCE PARTICIPATION**

*Speakers are limited to five minutes, excluding questions from the Board*

**V. CONSENT CALENDAR**

**A. Approval of Minutes**

Regular Board Meeting of August 13, 2018

**B. Action:** Motion to approve the Consent Calendar, as presented

**VI. UNFINISHED BUSINESS**

**A. Items for Discussion**

- i. 509J IGA update..... Ex. Dir Barth
- ii. Kid's Club Update.....Director Tippett
- iii. Oregon Community Foundation Grant Update....Ex. Dir Barth
- iv. Tax Anticipation Loan.....Ex. Dir Barth
- v. *Bus Route*

**B. Items for Action**

- i. Resolution No. 18-06 – Authorizing a Tax Anticipation Borrowing for the Madras Aquatic Center Recreation District, Oregon, and Related Matters..Ex. Director Barth
- ii. Board direction on next steps on OCF grant

**VII. EXECUTIVE SESSION**

A. Per ORS 192.660 (2) (a), there will be an executive session to consider the employment of a public officer, employee, staff member or individual agent.

**VIII. REGULAR BOARD MEETING**

- A. Business from Legal Counsel
- B. Standing and Special Committee Reports
- C. Executive Director Business
  - i. Executive Director’s Report (August 2018).....Ex. Director Barth
- D. Upcoming Meetings/Work Sessions/Events
  - October 8, 2018 - Board of Director’s Meeting 6:30 p.m., MAC

*E. Future Agenda Items*

**IX. WRITTEN COMMUNICATIONS**

**X. REMARKS FROM THE DIRECTOR**

**XI. REMARKS FROM THE CHAIR**

**XII. ADJOURNMENT**

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the board to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The public will not be permitted to attend the executive sessions; provided, however, representatives of the news media and designated staff will be allowed to attend the executive sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive sessions, except to state the general subject of the executive sessions as previously announced. No decision will be made in the executive sessions. The regular meeting is open to the public and interested citizens are invited to attend.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting by calling Michelle Camphouse (541-777-9360) from 8:00 a.m. to 5:00 p.m., Monday through Friday, to arrange this service.



## MAC Recreation District

1195 SE Kemper Way, Madras, OR 97741

541.475.4253 • www.macaquatic.com

---

### Madras Aquatic Center Recreation District

#### Board of Directors Meeting

September 12, 2018

#### Board Members Present:

Jinnell Lewis, Greg Tippett, Larry Layton, Steve Webb, Martti Rahi

#### Staff Present:

Gary Barth, Michelle Camphouse, Gregg Markwardt

#### Visitors:

None

#### I. CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 6:35 p.m.

#### II. ROLL CALL

#### III. ADJUSTMENTS TO THE AGENDA & CONSENT

- A. Add bus route as VI v.
- B. Add future agenda items VIII E.
- C. A motion was made by Martti and seconded by Steve to approve with above changes.
- D. Motion passed unanimously.

#### IV. AUDIENCE PARTICIPATION

- A. None.

**V. CONSENT CALENDAR**

- A. Michele Gemelas was listed as MAC Trust Chair, she is MAC DASH Chair.
- B. A motion was made by Martti and seconded by Larry to approve the minutes with above change.
- C. Motion passed unanimously.

**VI. UNFINISHED BUSINESS**

- A. Items for Discussion/Action
  - i. 509J IGA update - 509J attorney is continuing to work on. Have asked to hold off until Martha Bewley returns from maternity leave.
  - ii. Kid's Club Update - Greg provided Kid's Club update. Met with Jeremy Green, Kayla Whitaker, Caren Pilikington & Tim Gassner. June and July payments to the MACRD were made. Gratitude was expressed to Kayla Whitaker for meeting with the MACRD Board and working with them.
  - iii. OCF Grant Update - OCF requested annual report. Sharon Leighty compiled report that was approved and signed by Gary. Use of OCF Funds & Revised Project Budget was presented by Gary. Gary to write up next steps concerning this project.
  - iv. Resolution 18-06 Tax Anticipation Loan - Funds have been secured through the efforts of Gary. A motion was made by Greg and seconded by Larry to approve Resolution 18-06. Motion passed unanimously. Board signed required loan documents.
  - v. Bus Route - Busing children from school to MAC from Madras Swim Team practice. Repairs & maintenance are needed. Projected costs are \$2,600 for driver costs and \$600 for fuel. Board agreed to cancel the MST bus program and evaluate the costs of keeping the bus.

**VII. EXECUTIVE SESSION**

- A. Per ORS 192.660 (2) (a) there will be an Executive Session to consider the employment of a public officer employee, staff member or individual agent.
- B. Session called to order at 7:40 pm.

**VIII. REGULAR BOARD MEETING**

Reconvened at 7:52pm

- A. Business from Legal Counsel - none
- B. Standing and Special Committee Reports - none
- C. Executive Director Business
  - i. Board Terms
    - a. Jinnell Lewis - expires 2019
    - b. Greg Tippett - expires 2019

- c. Larry Layton - expires 2021
- d. Steve Webb - expires 2019
- e. Martti Rahi - expires 2021
- ii. Purchasing Cards will be issued to four main purchasers instead of using 1 debit card. These cards will have a \$500 limit. Once an Executive Director is hired, they will have one with a higher limit.
- iii. Board Training - Jeremy Green is putting together a presentation.
- D. Gary's contract end date is October 10, 2018.
- E. Future Business Items
  - i. Bus
  - ii. MAC DASH
  - iii. MAC BASH - Saturday, November 3<sup>rd</sup>
  - iv. OCF Grant
  - v. Shut Down

**IX. WRITTEN COMMUNICATIONS**

None

**X. REMARKS FROM THE DIRECTOR**

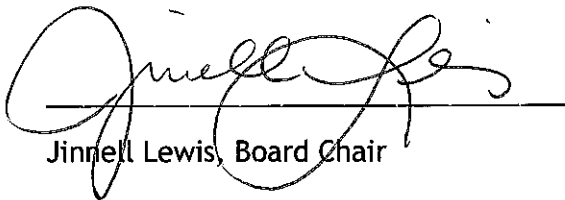
None

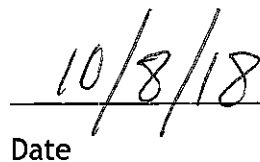
**XI. REMARKS FROM THE CHAIR**

None

**XII. ADJOURN**

A. The regular meeting of the Board of Directors was adjourned at 8:12 p.m.

  
\_\_\_\_\_  
Jinnell Lewis, Board Chair

  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Greg Tippett, Vice Chair

\_\_\_\_\_  
Date