



# MAC Recreation District

1195 SE Kemper Way, Madras, OR 97741

541.475.4253 • www.macaquatic.com

BOARD OF DIRECTORS MEETING

MONDAY, February 12, 2018

6:30 p.m.

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## AGENDA

**1.0 CALL TO ORDER**

**2.0 ADOPTION OF AGENDA**

**3.0 CORRESPONDENCE AND APPRECIATION**

**4.0 HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS**

The Board of Directors reserves this time for citizens to speak to the Board on concerns printed on the agenda. After concerns are heard regarding agenda topics, the Board will hear concerns regarding items not on the printed agenda. The Board does not take action under this agenda item. Citizen concerns may be placed on a future agenda for discussions and action.

## ACTION ITEMS

**5.0 CONSENT AGENDA**

All agenda items may be adopted by a single motion unless pulled for special consideration.

- a. **APPROVAL OF MINUTES** - January 8, 2018 Board Meeting
- b. **APPROVAL OF BILLS**- January 2018

**6.0 EXECUTIVE DIRECTOR REPORT**

**7.0 BOARD POSITIONS**

**8.0 STRATEGIC PLAN UPDATE**

**9.0 LOCAL GOVERNMENT GRANT RESOLUTION**

**10.0 MULTI-USE AREA PROJECT**

**11.0 BATHROOMS**

**12.0 BUS UPDATE**

**13.0 CHERRY TREE WRAP UP**

**14.0 SDAO BOARD TRAININGS**

**15.0 FUTURE AGENDA ITEMS**

**16.0 EXECUTIVE SESSION ORS 192.660**

**17.0 ADJOURN**



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### **Madras Aquatic Center Recreation District**

#### **Board of Directors Meeting**

February 12, 2018

##### **Board Members Present:**

Larry Layton, Greg Tippett, Jinnell Lewis, Steve Webb

##### **Staff Present:**

Joe McHaney

Visitors: None

#### **1.0 CALL TO ORDER**

A. The regular meeting of the Board of Directors was called to order at 6:35 p.m. by Steve Webb

#### **2.0 ADOPTION OF AGENDA**

A. No changes made to the agenda

#### **3.0 CORRESPONDENCE AND APPRECIATION**

Joe thanked Jinnell and Greg for attending Cherry Tree auction. He also thanked the volunteers, especially Aurora Gerhardt for all their efforts at the Madras High School district meet. He also thanked the many volunteers for helping with both events over the weekend.

#### **4.0 HEARING OF CITIZENS, DELEGATIONS AND STAFF MEMBERS**

None present.

## **5.0 CONSENT AGENDA**

A. Greg motioned to approve consent agenda as presented, Larry seconded. All in favor.

## **6.0 EXECUTIVE DIRECTOR REPORT**

Joe noted that January usage was up. He attributed it to better weather and higher membership overall. He noted revenues for January up significantly and expense were up just \$8k from last year and down from three years earlier. He noted the busy couple seeks at the MACRD, from youth hoops, men's hoops, adult indoor soccer, club volleyball, youth swim meet, high school district meet and Cherry Tree Auction. He noted that the staff has done a fantastic job and the hundreds of families involved in all the events. Joe talked about the Darkness To Light training. Larry asked if there was a security process in place in the event someone tries to rob the MAC. Joe noted yes there are some procedures and Steve recommended a couple others. Joe said he would follow up on suggestions. Joe noted the Kids Club fundraiser cancelled due to date conflicts and welcomed MACRD Board members to the Kids Club work session March 10 at 10 a.m. He noted that swim lessons p 46% on the year and sold out for February. Joe also spoke to the April bathroom closure, noting that he would like to be open M-F from 5:30-11 a.m. and 3-5 p.m. to accommodate regular users. The Board agreed.

## **7.0 BOARD POSITIONS**

A. Steve nominated Jinnell as Board Chair. Greg seconded, all in favor.

B. Larry nominated Greg as Vice Chair. Steve seconded, all in favor.

C. Jinnell moved to Board Chair position and ran rest of meeting.

## **8.0 STRATEGIC PLAN UPDATE**

Joe presented an outline of the 10 objectives for the Strategic Plan this fiscal year. He discussed the sponsorship plan, scholarship enhancement, \$50K reserve, increase participation by 15%, user approval rating, business plan to absorb Kids Club, maintenance plan, marketing plan, maintain existing resources and safety plan and committee. He took feedback from Board members in regards to each item and said he would follow through on all accounts. The Strategic Plan he noted is a work in progress and some are further along than others, but all are target.

## **9.0 LOCAL GOVERNMENT GRANT RESOLUTION**

Joe presented a resolution to allow the MACRD to apply for a \$150K grant for the multi-use area to the West of the MAC. Steve made a motion to adopt resolution with

edits noted by Jinnell for it to read MAC Recreation District instead of MAC. Larry seconded, all in favor.

#### **10.0 MULTI-USE PROJECT**

Joe gave an update on project, indicating funds are being raised and grant applications being processed. He noted that it's moving along, but slowly.

#### **11.0 BATHROOM UPDATE**

Joe noted that he is frustrated that the contractor has not returned calls or emails in regards to contract. He asked to give the contractor a two-week deadline and Jinnell noted she would also reach out at for the contract.

#### **12.0 BUS UPDATE**

Joe said Colton will be CDL certified end of February, that the website is built and that the timing of the routes will take place when Colton is certified. He noted that he will use direct mail and also door hangers to advertise in addition to regular advertising. Larry asked who the back up driver is and Joe said he will hire back up for the Summer. He said hiring bus drivers is difficult during the school year.

#### **13.0 CHERRY TREE**

Joe noted that the Cherry Tree was a huge success. He said final numbers will be totaled later in the week.

#### **14.0 SDAO BOARD TRAININGS**

Board Trainings will be scheduled 30 minutes prior to the next three regularly scheduled board meetings. The trainings will reduce the District's liability insurance cost by 2%.

#### **15.0 FUTURE AGENDA ITEMS**

Multi-Use and Cost Recovery

#### **16.0 ADJOURN**

Jinnell adjourned the meeting at 7:55 p.m.

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Steve Webb, Board Chair

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Date

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Jinnell Lewis, Vice Chair

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Date