



INCLEMENT WEATHER POLICY

1195 SE Kemper Way Madras, OR 97741 | ph: 541-475-4253 | macrecdistrict.com

Section 1. Purpose

The purpose of this policy is to establish the MACRD policies and procedures for inclement weather.

Section 2. Background

The Madras Aquatic Center Recreation District (MACRD) operates both in the Madras Aquatic Center (MAC) and surrounding outdoor spaces where inclement weather may affect recreation programs and normal operating hours.

Section 3. Indoor Program Procedures

a. Snow

- The executive director, or their designee, will make a decision to delay opening or close MACRD facilities as early as possible. Notifications will be made on the MACRD website, social media platforms, and by posting a notice on facility doors where possible. Programs will not be postponed or cancelled due to snow unless the roads are deemed unsafe by the Executive Director or their designee.

b. Lightning

- If MACRD facilities experience a power outage greater than 20 minutes, then facilities will be closed until power is restored.

c. Smoke/ AQI

- Management will monitor outdoor air quality by using the aqicn.org website.
- The MAC HVAC system is an “open system” which means that outside air is brought inside to regulate temperature and humidity. The humid air inside is then vented outside. As a result, the internal parts per million (PPM) of pollutants in the air may increase to unhealthy levels depending on outside air quality. When the outdoor Air Quality Index (AQI) reaches 150, it is considered unhealthy, which may impact MAC indoor air quality.
- Management will monitor outdoor air quality by using the aqicn.org website and indoor air quality with PPM monitoring devices located both in the natatorium and the reception area.
 - Employees with pre-existing health conditions are encouraged to contact their supervisor and stay home if the outdoor Air Quality Index (AQI) is a danger to their health.
- When the PPM reading inside the MAC reaches 150 PPM:



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- Currently active programming occurring at that time will be allowed to finish and then the shutdown period will begin.
- All efforts will be made to call patrons and rentals scheduled for the remainder of the day and the following 24-hour period.
- Refunds will be provided to all impacted patrons.
- maintenance staff will reduce the amount of external air coming through the HVAC system by adjusting the vents and exterior windows.
- staff will communicate via social media and the website that if the outdoor AQI reaches 200 PPM, the MAC will close for at least 24 hours to allow the air circulation cycle to move air out of the facility.
- Staff will proactively reach out to registered patrons and/or renters regarding the potential for a shut down for programs scheduled during that day.
- Once the interior PPM readings return to 125 PPM and remains on a downward trend for at least four hours:
 - Staff will start a process of evaluating any smoke damage and/or cleaning required to reopen the facility
 - Depending on the length of the closure, additional closure time may be required to rebalance the humidity and temperature of the natatorium and pools.
 - Staff will communicate updates via social media and/or phone calls where appropriate.

Section 4. Outdoor Program Procedures

- a. Snow
 - Programs will not be postponed or cancelled due to snow unless the roads or designated program outdoor spaces are deemed unsafe by the Executive Director or their designee.
- b. Lightning/ Thunder
 - When thunder is heard, or a cloud-to-ground lightning bolt is seen, all play must be suspended and those present must seek shelter immediately.
 - Thirty-minute rule: once play has been suspended, wait at least thirty-minutes after the last thunder is heard or flash of lightning is witnessed prior to resuming play



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- Any subsequent lightning or thunder after beginning the thirty-minute count will reset the clock and another thirty-minute count should begin.
- If play is going to be delayed more than an hour, all outdoor activities for the day will be cancelled.
- c. Smoke/AQI
 - Management will monitor outdoor air quality by using the aqicn.org website.
 - Employees and patrons with pre-existing health conditions are encouraged to stay home if the outdoor AQI is a danger to their health.
 - When the AQI reaches 80:
 - Management will communicate via social media and the website that if the outdoor AQI reaches 100, outdoor programming will be cancelled for the remainder of the day.
 - When the AQI reaches 100:
 - Management will consider moving programming inside or to an area with a lower AQI. If no indoor space is available the program will be shortened in length or cancelled and rescheduled.
 - Employees and patrons who are unusually sensitive to air pollution should consider saying home.
 - Employees and patrons with respiratory illness, asthma, lung, or heart disease should monitor symptoms and reduce/ cease activity if symptoms arise.
 - Management will communicate via social media and the website that programs have been cancelled.
- d. Heat
 - In the event of excess heat, management will monitor the heat index throughout the day to determine the safety of continuing outdoor programs.
 - If the heat index reaches 105, the program will be moved inside, if there is no indoor space available the program will be cancelled.

Section 5. Responsibilities

The manager/ supervisor on duty is responsible for monitoring inclement weather during their shift.



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Hiring supervisors are responsible for conducting initial training with new employees and for the annual refresher training on this policy.

The executive director is responsible for administering the provisions of this policy.

Section 6. Resources

<https://www.osaa.org/health-safety/air-quality>

<https://www.osaa.org/docs/handbooks/osaahandbook.pdf#page=91>

<https://aqicn.org/city/usa/oregon/madras/>