



MEMBERSHIP POLICY

1195 SE Kemper Way Madras, OR 97741 | ph: 541-475-4253 | macrecdistrict.com

Section 1. Purpose

The purpose of this policy is to establish the MACRD's approach to memberships, including definitions of terms and types, and fees for memberships.

Section 2. Definitions

Terms used in this policy include:

District is a designated area of a county and/or cities, especially one regarded as a distinct unit due to an election that was held to give it taxing authority.

Head of Household must be over the age of 18 years old. All youth memberships must reside under a head of household with an active annual or monthly membership.

Household is defined as related parties living at the same address

In-district patrons are those that reside and/or own property within the boundaries of the district and pay property taxes to the district.

Members are patrons who have paid for ~~either~~ an annual, ~~or~~ monthly, or punch card membership with the MACRD.

Military is defined as those who are currently serving or have served in any branch of the United States military

Out-of-district patrons are those that reside outside of the boundaries of the district and, as a result, do not pay property taxes to the district.

Seniors are defined as anyone over the age of 60 years old

Youth are defined as anyone between the ages of 3-17 years old

Section 3. Membership Types

1. Annual membership

- a. An annual membership commences July 1 and is available for purchase through December 31, and is active through June 30.
 - i. Prorated fees are calculated if the membership is bought after July 1.
- b. Youth annual memberships must reside under a head of household with an active annual or monthly membership.



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- c. Annual memberships may not be cancelled or refunded.
 - d. Annual memberships are calculated based on 11-months, omitting one month for September annual maintenance closures.
2. Monthly membership
 - a. A monthly membership commences on the first of the month and is set up to automatically renew on the first of each following month.
 - b. Monthly memberships may be purchased the 1st-5th of each month.
 - c. Cancellation may be requested, verbally or in writing, by notifying the MACRD by the 20th day of the current month to avoid being charged for the upcoming month.
 - d. Youth monthly memberships must reside under a head of household with an active annual or monthly membership.
 - e. Automatically suspended (no charge) for the month of September due to the annual maintenance closure.
 3. Punch card membership
 - a. May be purchased any time during the year and expires 365 days after the date of purchase.
 - b. Punch cards are available for use by the membership holder's household.

Section 4. Procedures

1. Proof of residency, senior status, and/or military service may be required to ensure proper fees are applied for memberships.
2. Failure to adhere to all MACRD membership policies, rules and guidelines may result in a denial of membership renewal or, in extreme cases, a revocation of membership without a refund. Please refer to policy#2023-02, Patron rules and regulations for more information.
3. Fees will be developed annually in the district's fees policy utilizing the following cost recovery methodology:
 - a. At least three drop-in activities per week
 - b. 20% additional fees for out-of-district patrons



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- c. 20% discount for senior and military patrons
 - d. Calculated on 11-months due to annual maintenance closure in the month of September.
4. Memberships include the following benefits:
- a. Unlimited access to drop-in recreation activities
 - b. Free entry for children under 3 years old for drop-in recreation activities
 - c. 10% discount on registration fees for recreation activities that require pre-registration.

Section 5. Responsibilities

The executive director is responsible for administering the provisions of this policy.