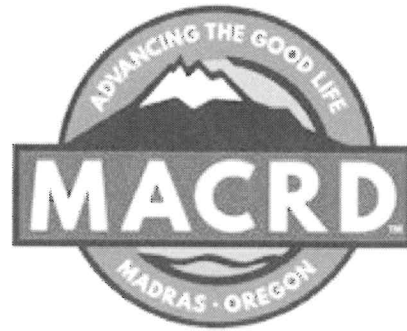


Board of Directors
Board of Directors Work Session &
Business Meeting

Wednesday, December 27, 2023 at 6:00pm

Madras Aquatic Center
1195 SE Kemper Way
Madras, Oregon 97741



Board members present:

Chair Deanna Seibold, Secretary/Treasurer Jean McCloskey, Vice Chair Lindsay Foster-Drago were present in person. Board member Jinnell Lewis entered the meeting at 6:09pm via zoom. Board member Jillisa Suppah was absent.

Staff Members present:

Courtney Snead, Executive Director, attended in person

Visitors:

None.

WORK SESSION, 6:00pm

1. Chair Seibold convened the work session at 6:04pm.
2. Tentative: Overview of MACRD onsite concept plan, Barker, Rinker, Seacat (BRS) Architecture *(may be postponed to January 2024)*

This item was postponed to a future board meeting.

3. Review required process and timeline for May 2024 election
 - a. Discuss scheduling a special board meeting on January 10, 2024

Executive director Snead reviewed the timeline included in the memo from Bryant, Lovlien and Jarvis. Board members asked questions about the timeline and its feasibility. The board discussed the merits of placing both the dissolution/reformation/permanent tax levy and a bond on the same May 2024 election. No consensus was reached in this discussion, and the board will reach out to community members to gather their thoughts/opinions. The board did reach unanimous consensus that the dissolution/reformation/permanent tax levy should be placed on the May 2024 ballot if all timelines are met. All board members are interested in attending meetings with the Cities of Metolius and Madras City Councils, as

well as the Jefferson County Commission meetings in January. Executive Director Snead shared that she can post the meetings as the potential for a quorum so they can all attend, if they are able.

The board also discussed adding a special meeting in early January to discuss this process as it unfolds. The board agreed to hold a special meeting on Thursday, January 4 at 4:30pm at the MAC. Executive director Snead noted that she would notice it both at the MAC, on the website, and in the Madras Pioneer, if possible to meet their deadline for the January 3 paper.

4. Standing and timely updates
 - a. Capital improvements and other maintenance projects
 - i. Domestic water heater update
 - b. Update on grants
 - i. \$5,000 SDAO Cyber Security Grant awarded
 - ii. \$5,000 Autzen Foundation grant awarded (youth programs)

Executive director Snead gave the board an update on the domestic water heater/boiler and noted that it is at the end of its life and needs to be replaced sooner than later. She is gathering quotes and depending on the cost, may need to come back to the board for approval.

Executive director Snead also shared that the MACRD was successful with two grant applications, totaling \$2,500 (with a 50% match) for cyber security and a \$5,000 grant for youth camps that will be offered in summer 2024. She noted that several grant applications were still outstanding and that staff is hopeful that some (or all) will be awarded in the coming months.

Board Chair Seibold adjourned the work session at 6:51pm.

BUSINESS MEETING, approximately 7:30 PM

(immediately following the work session)

1. Board Chair Seibold convened the business meeting at 7:45pm. Roll Call: *Chair Deanna Seibold, Secretary/Treasurer Jean McCloskey, Vice Chair Lindsay Foster-Drago were present in person. Board member Jinnell Lewis entered the meeting at 6:09pm via zoom. Board member Jillisa Suppah was absent.*
2. Pledge of Allegiance
3. Land Acknowledgement

4. Adoption of the Agenda

Secretary/Treasurer McCloskey moved to approve the agenda as presented. Vice Chair Foster-Drago seconded. Motion passed 4-0.

5. Correspondence

- a. Patron comment card(s), email(s), and other communications regarding MACRD operations

Executive director Snead reviewed the correspondence included in the board packet.

6. Visitors section/public comment

Members of the public are welcome to speak to the board of directors during this time. They should sign in at the beginning of the meeting to be recognized by the board chair. Speakers are asked to limit their comments to three minutes.

No visitors chose to speak at the meeting.

7. Financial reports

- a. November 2023 financials
 - i. Balance sheet
 - ii. Month end profit and loss

Executive director Snead reviewed the financials included in the board packet. Board Chair Seibold reviewed the month end packet and did not have any questions or concerns.

8. Consider approval of the consent agenda:

- a. Acknowledge receipt of November 2023 financials
- b. Approve Board work session and business meeting minutes, November 29, 2023

Secretary/Treasurer McCloskey moved to approve the consent agenda as presented. Board member Lewis seconded. Motion passed 4-0.

12. Executive director report

Director Snead reviewed the report included in the board packet.

13. Board member highlights

Secretary/Treasurer McCloskey shared that her highlight was a wonderful Christmas.

Vice Chair Foster-Drago shared that she was excited to hear about the numbers for youth basketball. She is also pleased with the positive trends in registration activity and revenues, and it's a result of the all the efforts of staff; all encouraging things to see.

Chair Seibold said that she attended the Jefferson County taxing districts meeting where all of the cities, school districts, and taxing districts get together annually to talk about future election plans. She shared that the Fire/EMS district is planning to place a bond on the May 2024 ballot for apparatus and improvements to their facilities.

Board member Lewis had her daughter share on zoom that she loved her private swim lessons with Payton.

15. Adjourn

Board Chair Seibold adjourned the business meeting at 7:22pm.

Respectfully submitted,  1/24/24
Courtney Snead, Executive Director Date

 1/24/24
Deanna Seibold, Board Chair Date