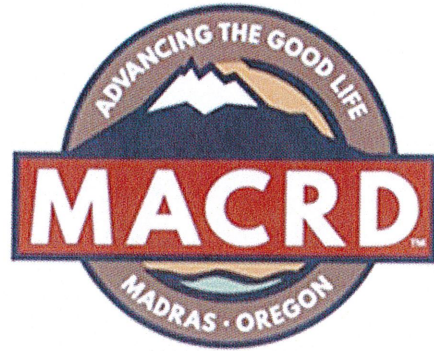


**Board of Directors
Budget Orientation Work Session &
Special Board of Directors meeting**

Thursday, May 4, 2023 at 6:00pm

**Madras Aquatic Center
1195 SE Kemper Way
Madras, Oregon 97741**



Budget committee members present:

Chair Jinnell Lewis, Vice Chair Lindsay Foster-Drago, Secretary/Treasurer Seibold, Committee members Melissa Irvine and Alexa Gassner were present in person. Teresa Martin and Brandie McNamee joined via zoom. Board members Jillisa Suppah and Jean McCloskey were absent. Committee member McNamee was in and out of the meeting due to a poor internet connection.

Staff Members present:

Courtney Snead, Executive Director, Shawna Hicks, Recreation Director, and Gregg Markwardt, Facility and Safety Director, attended in person.

Visitors:

None.

Budget Committee Orientation work session, 6:00 PM

1. Chair Lewis convened the work session at 6:14pm.
2. Welcome and introductions

Board Chair Lewis welcomed the budget committee members and checked to make sure everyone knew each other.

3. MACRD budget orientation

Executive director Snead reviewed the attached power point presentation, orienting the budget committee to the budget document and reviewing the current FY2022-23.

Chair Lewis said that she felt it was important to point out that the unanticipated maintenance experienced over this fiscal year was not a reflection of staff members lack of preparation, but more about the level of deferred maintenance that staff are trying to manage.

Budget committee member Gassner said she was surprised by the staff characterizing the facility as aging, and wondered if it is normal to have these types of issues so soon after a building is constructed.

Director Markwardt shared that the boilers, for example, had an expensive part go out, and that the contractor said that they typically last up to 15 years. The MAC was constructed in 2007-2008, so it is around that 15-year mark and that, combined with a lack of maintenance over the years, has meant a lot of catching up and financial impact to the district. He said that it was important to protect the public's investment by maintaining the facility correctly, which had not been a priority prior to a couple of years ago.

Budget committee Irvine shared that it's a messaging issue, and that framing it is important because people think the facility looks brand new still. She asked what the open swim capacity is and how turn out has been for open swims.

Executive director Snead shared that capacity has been challenging due to inconsistent staffing and call outs, but generally when fully staffed open swims have had a capacity of up to 160 patrons and they have been full for at least the last six weeks with many out of district patrons swimming.

Budget committee member Irvine said she was pleased to hear the board chose not to raise fees again this year, especially after last year's increase.

Executive director Snead asked the committee to send her any questions about the budget before Friday, May 12 so she could compile answers and send them out to the full committee on Saturday, May 13, ahead of the Monday, May 15 budget committee meeting scheduled to start at 6:00pm.

4. Chair Lewis adjourned the work session at 7:09pm.

SPECIAL BOARD OF DIRECTORS MEETING, approximately 7:30 PM
(immediately following the work session)

1. Convene meeting

Chair Lewis called the special meeting to order at 7:10pm.

Roll Call: Chair Lewis (in-person), Vice Chair Lindsay Foster-Drago (in-person), Secretary/Treasurer Deanna Seibold (in person). Board members Suppah and McCloskey were absent.

2. Adoption of the Agenda

Board member Seibold moved to approve the agenda as presented. Vice Chair Foster-Drago seconded. Motion passed 3-0.

3. Consider approval of Resolution 2023-09, approving budget adjustments for the FY2022-23 budget period beginning July 1, 2022.

Executive director Snead reviewed the proposed resolution, which includes accepting additional grant funds for a change order on the Safer Environment grant, resulting in an increase in capital investment budget authority. In addition, the resolution includes transferring \$3,000 from the general fund to the debt services fund to cover the cost of the debt payment.


Board member Seibold moved to approve Resolution 2023-09, approving budget adjustments for the FY2022-23 budget period beginning July 1, 2022. Vice Chair Foster-Drago seconded. Motion passed 3-0.

4. Adjourn

Board Chair Lewis adjourned the business meeting at 8:28pm.

The next board work session and business meeting are scheduled for Monday, May 15, 2023 at approximately 7:30pm, immediately following the budget committee meeting.

Respectfully submitted,  5/15/23
Courtney Snead, Executive Director Date

 5/15/23
Jinnell Lewis, Board Chair Date